

**City of Richland**  
**Minutes of Regular City Council Meeting**  
**March 10, 2025**

The Richland City Council met on Monday, March 10, 2025, in regular session. Mayor John Capps called the meeting to order at 6:00pm. Council members Michael Hadley, David Balster, and Steve Pfeifer were present. Council member Brei Beam was absent. Council member Joe Adrian was absent at the time of roll call. Also present: City Clerk Sarah Claeys and Public Works Supervisor Garrett Webb.

Hadley moved and Pfeifer 2<sup>nd</sup> to approve the consent agenda including the minutes from the February 10<sup>th</sup> public hearing and regular meeting, February 14<sup>th</sup> special meeting and claims: 3 ayes, motion carried.

**DEPARTMENT REPORTS**

Public Works Supervisor Garrett Webb stated the new flow meter has been installed at the lagoon and he has had no further issues. He installed the new brand of water meter at one location and will monitor it before installing more. Webb also received the annual quote for road repairs, and this will be presented at the April meeting.

City Clerk Sarah Claeys said the DNR derelict building grant has been submitted for the two buildings on North Richland Street. The library and ballfield will be receiving grants from the Keokuk County Endowment Fund. The budget will have to be amended for these grant expenditures to be completed this fiscal year. She has received a few accounting software quotes, and these will be presented at a future meeting.

**PUBLIC FORUM FOR CITIZEN COMMENTS –No action to be taken:**

There were no citizen comments.

Hadley moved and Balster 2<sup>nd</sup> to approve the first reading of Ordinance 6-6-7, Vacation and Disposal of Streets: roll call vote, 3 ayes.

The council members reviewed other towns policies and pricing for vacating alleys and streets. The members discussed possible adjustments to make. No action taken.

The city council discussed changing council terms to four years and staggering terms. Balster moved and Hadley 2<sup>nd</sup> to petition for signatures to change terms to four years to be voted on in the November election: 3 ayes, motion carried.

Hadley moved and Pfeifer 2<sup>nd</sup> to purchase a memorial plaque for the ballfields in memory of Barb Allsup: 3 ayes, motion carried.

The council members reviewed and discussed ordinance wording options for the new codebook. No action taken.

Mayor Capps adjourned the meeting at 7:32pm.

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Mayor John Capps

ATTEST: \_\_\_\_\_  
City Clerk Sarah Claeys