

**City of Richland**  
**Minutes of Regular City Council Meeting**  
**July 14, 2025**

The Richland City Council met on Monday, July 14, 2025, in regular session. Mayor John Capps called the meeting to order at 7:00pm. Council members Michael Hadley, David Balster, Brei Beam, and Steve Pfeifer were present. Council member Joe Adrian was absent. Also present: City Clerk Sarah Claeys and Public Works Supervisor Calder Bender.

Hadley moved and Pfeifer 2<sup>nd</sup> to approve the consent agenda including the minutes from the June 9<sup>th</sup> regular meeting, claims and liquor license renewal for Elliott Oil Company: 4 ayes, motion carried.

**DEPARTMENT REPORTS**

Public Works Supervisor Calder Bender said he still busy with mowing. He is also fixing the air conditioning in the park shelter.

Water Operator Jason Rebling said there is a very small leak on the chlorine tank, he will contact ACCO to repair the issue.

City Clerk Sarah Claeys stated the software data conversion is in process and going well. Demolition on 121 and 123 N Richland St should be starting soon.

**PUBLIC FORUM FOR CITIZEN COMMENTS** –No action to be taken:  
No comments.

Rebling and the council members discussed liability insurance options. Rebling has obtained one quote but has not purchased the policy yet. Balster moved and Pfeifer 2<sup>nd</sup> to extend the current insurance agreement until the August 11 meeting: 4 ayes, motion carried.

The council reviewed the legality of insurance stipends and discussed different options for Bender. Hadley moved and Pfeifer 2<sup>nd</sup> to provide a \$400/month insurance stipend to Calder Bender: roll call vote, 4 ayes, motion carried.

Mayor Capps presented quotes for patching and repairing Oak Street. Hadley moved and Pfeifer 2<sup>nd</sup> to proceed with quote from A&J Excavating for 18 patches: 4 ayes, motion carried.

Bender brought forward a few repairs needed for the water plant. He stated the exhaust fan is broke and the generator is not wired to run the well pump. Pfeifer moved and Balster 2<sup>nd</sup> to repair or replace the exhaust fan and have an electrician quote the necessary generator wiring: 4 ayes, motion carried.

Mayor Capps nominated Michael Hadley to be the 911 Board representative. Pfeifer moved and Balster 2<sup>nd</sup> to approve the nomination: 3 ayes, motion carried. Hadley abstained.

Pfeifer moved and Beam 2<sup>nd</sup> to approve a building permit for 421 W Main St: 4 ayes, motion carried.

Pfeifer moved and Hadley 2<sup>nd</sup> to approve a building permit for 110 N Oak St: 4 ayes, motion carried.

Hadley moved and Balster 2<sup>nd</sup> to approve a building permit for 301 S Richland St: 4 ayes, motion carried.

Hadley moved and Pfeifer 2<sup>nd</sup> to approve a fence permit for 107 N Locust St: 4 ayes, motion carried.

Mayor Capps adjourned the meeting at 8:23pm.

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Mayor John Capps

ATTEST: \_\_\_\_\_  
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City Clerk Sarah Claeys