

## APPLICATION FOR UTILITY SERVICE

City of Richland  
P.O. Box 262 – 109 N. Richland St.  
Richland, IA 52585  
(319) 456-2511

NAME: \_\_\_\_\_ SSN: \_\_\_\_\_

Stress address of requested service: \_\_\_\_\_

Billing Address: \_\_\_\_\_ Phone No: \_\_\_\_\_

Owner of the property: \_\_\_\_\_ No. of people in household: \_\_\_\_\_

Current employer: \_\_\_\_\_ Phone No: \_\_\_\_\_

Name of utility provider at previous address: \_\_\_\_\_

Nearest emergency contact if we are unable to contact you and emergency service is required at the property:

Name: \_\_\_\_\_ Phone No. \_\_\_\_\_

### NOTICE TO APPLICANT—PLEASE READ BEFORE SIGNING

I, the undersigned, agree to pay for all utilities provided to me by the City of Richland. If I fail to pay bills on a timely basis, I understand that utility services may be discontinued. I understand the deposit made with this application will be retained by the City of Richland until I move from this residence. In addition, should I leave the City of Richland's utility service area with an outstanding balance due, or should my services be discontinued for non-payment, my deposit will be credited to said outstanding account and the balance, if any, forwarded to me. In the case of disconnection for non-payment, the service charge established by the City Council, via Resolution 02-07-17, will be \$25 to disconnect service and an additional \$25 to reconnect service on at a later date, for a combined total cost of \$50. This amount, in addition to the outstanding balance, will be required to have utilities reconnected at that location, or to get utility service at a new location in the service area. I understand that in the event I am renting, my landlord may request information or be notified of the status of my account.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### **FOR OFFICE USE ONLY**

Deposit Amount: \_\_\_\_\_ (Owner \$100, Renter \$150)

Cash: \_\_\_\_\_ Check No. \_\_\_\_\_

Account # \_\_\_\_\_

Date Deposit Paid: \_\_\_\_\_

Deposit Applied to final bill? \_\_\_\_\_

Deposit balance refunded? \_\_\_\_\_

Date applied/refunded: \_\_\_\_\_